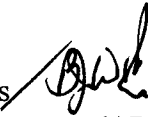


MEMORANDUM

DATE: June 7, 2011

FROM: Bennie J. Wilson III, College of Business 
Chairperson, Academic Policy & Requirements (AP&R) Committee

THRU: Academic Policy & Requirements (AP&R) Committee
Andrey Chabanov, College of Sciences
Anuradha Roy, College of Business
Clyde Phelix, College of Sciences
James Balentine, College of Liberal and Fine Arts
Kimberly Bilica, College of Education and Human Development
Patricia McGee, College of Education and Human Development
Randy Manteufel, College of Engineering
Richard Lewis, College of Liberal and Fine Arts
Rolando Quintana, College of Business
Sandy Norman, College of Sciences
Seok Kang, College of Liberal and Fine Arts

TO: Carola Wenk, College of Sciences
Chairperson, UTSA Faculty Senate

SUBJECT: Proposal for Changes in Admissions Criteria for the College of Business

The Committee recommends approving the proposed changes in admissions criteria for the College of Business (attached). The voting process & results were:

- 12 - Number of voting-eligible committee members
- 7 - Number of members who voted (excludes chair unless to break tie vote)
- 7 - Quorum required to conduct vote
- 7 - Number voting for the proposal
- 0 - Number voting against the proposal
- 0 - Number abstaining

I certify that these results are accurate.

May 9, 2011

MEMORANDUM

TO: Faculty Senate

FROM: Lawrence R. Williams *L. R. W.*
Vice Provost and Dean of Undergraduate Studies

SUBJECT: Proposal for Changes in Admissions Criteria for the College of Business

Please review and consider for approval the attached proposal from the College of Business for changes to the criteria for admission into the college's degree programs.

I have reviewed the proposal and endorse it for approval.

MEMORANDUM

Date: May 4, 2011

To: UTSA Faculty Senate

Through: Lawrence Williams, Dean, Undergraduate Studies

Through: Daniel Hollas, Senior Associate Dean, College of Business

From: Lisa Montoya, Associate Dean, Undergraduate Studies, COB

Re: Proposed changes to Admissions in the College of Business catalog, 2012-2014

This memo describes the proposed changes to direct and indirect admissions in the College of Business catalog of 2012-2014 and an explanation of the need for the change. If you should have any questions, please do not hesitate to contact Lisa Montoya or Dan Hollas.

Enclosure: College of Business Catalog introduction, numbered pages 1-3.

Direct Admission Criteria, Page 2.

1. Amended to:

- *qualify for enrollment in MAT 1033 (Algebra with Calculus for Business or a higher level mathematics course) and WRC 1013 (Freshman Composition I or higher.)*

In the direct and indirect admissions sections, we have clarified who is eligible to be a business student. The purpose of this addition is to allow only the students who are college-ready in math, reading and writing to be designated as “prebusiness”. In the last catalog, we added that in order to be “prebusiness”, students had to qualify under the Texas Success Initiative (TSI). We discovered, however, that students who are “TSI complete” are not necessarily ready for college level math. Therefore, we see the need to add the specific criteria that students must be ready for college level math, reading and writing by being ready to enroll in MAT 1033 or WRC 1013.

Indirect Admission Criteria, Page 2.

2. Amended to:

Note that in order to qualify as PRB, UTSA students must have a UTSA GPA of a 2.0 and transfer students must have a transfer GPA of 2.0

There are times when transfer students are admitted to the university on probation. This provision stipulates that such students may not designate as prebusiness (PRB). Once these students are in good standing, they may designate as PRB.

In addition, students who are coming to our college from another college (engineering, sciences,) may be on University probation. These students must also raise their grades and be in good standing with the university before becoming PRB.

3. Amended to:

...qualify for enrollment in MAT 1033 (Algebra with Calculus for Business or a higher level mathematics course) and WRC 1013 (Freshman Composition I or higher.)

See Direct admission explanation above.

4. Amended to:

Students who do not meet the above criteria would be classified as undeclared (UND) until they are college-ready in math and english.

These rules will help students to acquire the necessary math/english skills before they join the College of Business. Some students will recognize how important these skills are and rise to the occasion. Others may decide they don't want to meet our requirements (especially in math) and will pursue another degree. This small group of students would likely have been exited from the college at a later date. In these circumstances, this policy is saving students time and money.

5. Addition on page 3:

*Criteria for a B.A in Economics and B.S. in Statistics
Prebusiness students pursuing a B.A. in Economics or a B.S. in Statistics can declare their major with a 2.0 UTSA GPA and a 2.0 College of Business (COB) GPA.*

Students pursuing these majors may declare at any time provided they are in good standing with the University and the College of Business. This additional language prevents students coming from another college to declare one of these majors while on probation. It also prevents students who are exited from the COB from declaring these majors while on

probation. Our current policies allow students exited from a BBA program to choose BA-Economics or BS-Statistics. Many students make this choice so they can remain in the college. Students exited from any college (Architecture, Engineering, Sciences, and COB) also believe that pursuing a BA or BS in the college will give them a better chance at entry or reentry to the BBA programs. Some of these students do very poorly in these majors and can be exited again for poor academic standing. Thus, we propose that only students in good standing be allowed to declare these majors.

COLLEGE OF BUSINESS

MISSION STATEMENT

The College of Business is dedicated to creating and sharing knowledge that enhances the translation of theory to practice. The College combines rigor with relevance and provides innovative solutions to global business challenges.

General Information

The College of Business welcomes all students dedicated to academic success in the study of business. The College-college of Business is accredited by AACSB (Association to Advance Collegiate Schools of Business) International and is one of only 75 (7) (note to verify number) programs internationally with separate accreditation at the undergraduate, master's and doctoral levels in accounting. With 17 majors and 17 minors in the undergraduate program the College of Business seeks to give students at the competitive edge in obtaining and securing employment. We offer comprehensive advising, career preparation and services provided through the Center for Professional Development and Advising offices. Come Here Go Far.

Formatted: No bullets or numbering

The College of Business offers a wide variety of programs on campus and abroad to develop students' international business skills. On-campus programs include the Global Business Club for networking and career development. International faculty come to campus each semester and provide lessons for success in diverse cultures. Students who want to demonstrate their professional language skills can earn a Bilingual Business Certificate in Spanish. For travel study, the College offers traditional and innovative programs to fit different student needs. Traditional study abroad programs are offered for students who want to spend a semester studying in a foreign country. The College of Business faculty also take groups of students for international immersion study at locations where they meet executives, take classes and experience an international culture for themselves. Students who participate in College of Business international programs will develop skills to help them succeed in business anywhere in the world.

The Leadership Challenge program, in partnership with the Honors College, provides high-achieving students, primarily in business-related disciplines, with an opportunity to explore and enhance their leadership skills and capacities. Admission to this program is highly competitive, based on academic achievement, extracurricular activities, faculty nominations and personal interviews. The program is housed in the College of Business's Center for Professional Excellence. Class selection occurs each Spring Semester for the program, which spans the following Fall and Spring semesters. The program involves participation in experiential activities, dialogues, reflective writing and a community service project. Honors College students are required to register for 1 semester credit hour (HON 4941) in the Fall Semester, and for 3 semester credit hours (MGT 4953) in the Spring Semester. Non-Honors students have the option of registering for 1 semester credit hour in the Fall (MGT 4951), but are required to register for 3 semester credit hours (MGT 4953) in the Spring.

Students in the College of Business may not enroll in specified 3000- and 4000-level courses in the College of Business before declaring a major. Students majoring in fields outside the College of Business may not take more than 27 semester credit hours in this college without approval of the Dean of the College of Business.

College of Business Declaration of Major Policy for the Bachelor of Arts in Economics and the Bachelor of Science in Statistics

Students seeking a B.A. in Economics or a B.S. in Statistics may declare their major by submitting a declaration of major form to the College of Business Undergraduate Advising Center. Students seeking these degrees are subject to the academic standing policy of the College of Business.

College of Business Undergraduate Admission Policy for the Bachelor of Business Administration Degree

Admissions Philosophy

The College of Business (COB) at UTSA seeks to use available resources in ways that best prepare as many qualified students as possible for careers in business. Because there are many more students interested in the study of business than the College has resources for, the undergraduate admission policy gives all interested students a specified time to show they can succeed in the College of Business. Students who meet admission requirements may declare their B.B.A. major. Students who do not meet the requirements for declaration of a B.B.A. major are exited from the College but may complete requirements for any other major at UTSA for which they are eligible. A business minor is available to all UTSA students who seek a strong foundation in business.

Direct Admission Criteria

1. Applicants entering UTSA from high school and transfer students who have completed fewer than 30 hours of transferable college credit will be directly admitted to any College of Business major if they:

- meet all UTSA undergraduate admission requirements
- are ranked in the top 25 percent of their high school graduation class
- have successfully completed evaluation under the Texas Success Initiative (TSI), university math placement exam for unenumbered registration for courses and
- qualify for enrollment in MAT 1033 (Algebra with Calculus for Business or a higher level mathematics course) and WRC 1013 (Freshman Composition I or higher).

Formatted: Bulleted + Level: 1 + Aligned at: 0.25" + Indent at: 0.5"

2. Applicants who have completed 30 or more hours of transferable college credit will be directly admitted to any College of Business major if they:

- meet all UTSA undergraduate admission requirements
- have a cumulative grade point average of 2.5 or better for all college-level courses completed
- have successfully completed the following or equivalent courses:

COM	1053	Business and Professional Speech
IS	1403	Business Information Systems Fluency
MAT	1033	Algebra with Calculus for Business (MAT 1214 Calculus I for majors in Actuarial Science).

Indirect Admission Criteria for Applicants Who Do Not Meet Direct Admission Criteria

Applicants who do not meet the criteria for direct admission stated above shall be candidates for the College of Business and designated as prebusiness (PRB) students. Note that in order to qualify as PRB, UTSA students must have a UTSA GPA of a 2.0 and transfer students must have a transfer GPA of 2.0 have plus successfully completed evaluation under the Texas Success Initiative (TSI), and qualify for enrollment in MAT 1033 (Algebra with Calculus for Business or a higher level mathematics course) and WRC 1013 (Freshman Composition I or higher.) Students who do not meet the above criteria would be classified as undeclared (UND) until they are college-ready in math and English.

Formatted: Default, Left, Space After: 0 pt

To declare a B.B.A. major, prebusiness students must complete six required courses (18 semester credit hours) and meet two grade point average (GPA) requirements within a specified time.

In order to declare a B.B.A. major, students will must:

1. Complete the following or equivalent nonbusiness courses (6 semester credit hours):

COM 1053 Business and Professional Speech
MAT 1033 Algebra with Calculus for Business (MAT 1214 Calculus I for majors in Actuarial Science)

2. Complete the following or equivalent business courses (12 semester credit hours), including one of the two economics courses:

ACC 2013 Principles of Accounting I

ECO 2013 Introductory Macroeconomics
or

ECO 2023 Introductory Microeconomics

IS 1403 Business Information Systems Fluency

MS 1023 Business Statistics with Computer Applications I (STA 1053 Basic Statistics for majors in Actuarial Science)

3. Meet the following grade point average standards:

- a grade point average of at least 2.0 for all UTSA coursework
- a grade point average of at least 2.2 for all UTSA College of Business courses.

Students will be evaluated for declaration of a major when they complete the required four business courses. Therefore, students must complete the two nonbusiness courses by that time. Students who successfully meet the course and GPA requirements by the time they have completed the four business courses (12 hours) will be eligible to declare a major. If any of the required business courses have been completed prior to entering UTSA, students must take additional business courses at UTSA in order to meet the 12-semester-credit-hour requirement.

Students who do not meet the requirements to declare a B.B.A. major after completing 12 semester credit hours of business courses at UTSA will be exited from the College. Once exited, a student's major will be changed to undeclared and students must choose a major other than a business discipline. Exited students may elect to complete a business minor approved for nonbusiness students and will only be permitted to take additional business courses that are required for these minors.

(NOTE—A specific B.B.A. major cannot be guaranteed and will depend on departmental resources. Changes of major must be made through the College of Business Undergraduate Advising Center and approved by the department chair.)

Formatted: Font: 12 pt, Font color: Black

Formatted: Default, Left, Space After: 0 pt

Criteria for a B.A. in Economics and B.S. in Statistics

Prebusiness students pursuing a B.A. in Economics or a B.S. in Statistics can declare their major without a 2.0 UTSA GPA and a 2.0 College of Business (COB) GPA. ~~meeting these requirements.~~

Academic Standing of All Business Majors and Prebusiness Students

College of Business majors (B.B.A. degrees, B.A. degree in Economics, and B.S. degree in Statistics) and prebusiness (PRB) students must maintain good academic standing in the College of Business. This requires that the student:

- meets all University regulations related to good academic standing, to include a UTSA grade point average of at least 2.0
- maintains a minimum grade point average of 2.0 in UTSA College of Business courses.